

Alandale Group of Companies Website Privacy Policy



Last updated: December 2025

I. Who We Are

The Alandale Group of Companies (“we”, “us”, “our”) is formed of:

- ▲ Alandale Logistics Ltd
- ▲ Alandale Plant & Scaffolding Ltd
- ▲ Alandale Security
- ▲ Alandale Northern Ltd

We are committed to protecting your personal data and respecting your privacy. This Privacy Policy explains how we collect, use, and protect information when you visit our website or contact us.

If you have any questions, you can contact our Data Protection Officer:

Data Protection Officer

Email: personnel@alandaleuk.com

2. What Personal Data We Collect

We may collect and process the following information when you use our website:

Information you provide directly

- ▲ Your name
- ▲ Email address
- ▲ Phone number
- ▲ Any information you submit via contact forms
- ▲ Job application details (if submitting via our website)

Information automatically collected

- ▲ IP address
- ▲ Browser type
- ▲ Device information
- ▲ Pages viewed and usage statistics
- ▲ Cookies (see Section 8)

Information from third parties

- ▲ If you follow links to third-party websites, they may collect data in line with their own policies.

3. How We Use Your Personal Data

We process your personal data for the following purposes:

- ▲ Responding to enquiries you send us
- ▲ Providing services you have requested
- ▲ Processing job applications
- ▲ Maintaining website security and performance
- ▲ Meeting our legal obligations
- ▲ Internal record-keeping and administration

We will only use your personal data for the reasons stated in this Privacy Policy, or for purposes that are compatible with these.

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4. Our Legal Basis for Processing

Under the UK GDPR, we rely on the following legal bases:

- ▲ **Legitimate interests** – for operating our website, responding to enquiries, and improving services
- ▲ **Contract** – where we need your data to fulfil a service you have requested
- ▲ **Legal obligation** – where we need to comply with the law
- ▲ **Consent** – for optional cookies or marketing communications

We do not process special category data through the website.

5. How Long We Keep Your Data

We keep personal data only for as long as necessary for the purpose it was collected.

Retention periods include:

- ▲ Enquiry emails: **up to 12 months**
- ▲ Job applications: **up to 12 months** unless legally required to retain longer
- ▲ Website logs: **up to 12 months**
- ▲ HR-related personal data (if you become an employee, worker, contractor, or apprentice): **up to 7 years**, as stated in our Data Protection Policy

6. Sharing Your Data

We do **not** sell or share your personal data with third parties for marketing purposes.

We may share your data with:

- ▲ Service providers who help operate our website
- ▲ Members of the Alandale Group
- ▲ Legal or regulatory authorities when required by law

Third-party providers may only process your data in line with our written instructions and must implement appropriate security measures.

7. International Transfers

Some service providers may store or process data outside the UK or EEA.

When this occurs, we ensure that adequate safeguards are in place, such as:

- ▲ UK adequacy regulations
- ▲ Standard Contractual Clauses
- ▲ Contractual and organisational protections

8. Cookies

We use cookies to improve your browsing experience and to analyse how our website is used.

Cookies may include:

- ▲ Essential cookies (required for security and basic site function)
- ▲ Analytics cookies (e.g., Google Analytics)
- ▲ Functionality cookies

Where required by law, we will ask for your consent before placing non-essential cookies.

You can manage cookies via your browser settings at any time.

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9. Your Rights

Under the UK GDPR, you have the following rights:

- ▲ Access – request a copy of your personal data
- ▲ Rectification – correct inaccurate or incomplete data
- ▲ Erasure – request deletion of your data where appropriate
- ▲ Restriction – limit how we use your data
- ▲ Objection – object to certain processing
- ▲ Data portability – request your data in a usable format

To exercise any of these rights, contact:

Email: personnel@alandaleuk.com

We will normally respond within **one month**.

If a request is manifestly unfounded or excessive, we may refuse or charge a reasonable fee (as allowed under GDPR).

If we refuse a request, we will tell you why.

You also have the right to complain to the **Information Commissioner's Office (ICO)**:

Website: <https://www.ico.org.uk>

10. Data Security

We take personal data security seriously. Measures include:

- ▲ Access controls
- ▲ Password and encryption safeguards
- ▲ Secure file storage and destruction
- ▲ Staff training on data protection
- ▲ Limiting data access to authorised personnel

Third-party providers are required to follow strict confidentiality and security measures.

11. Data Breaches

If a breach occurs that may pose a risk to individuals' rights or freedoms:

- ▲ We will notify the **Information Commissioner's Office (ICO)** within **72 hours**
- ▲ If the risk is high, we will also notify affected individuals promptly

We record all data breaches, regardless of impact.

12. Links to Other Websites

Our website may contain links to external sites not operated by us.

- ▲ We are **not responsible** for their content or privacy practices.
- ▲ Please read their privacy policies before submitting personal data.

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13. Changes to This Privacy Policy

We may update this policy occasionally to reflect legal or operational changes. The updated version will always be posted on this page.

14. Contact Us

If you have any questions about this Privacy Policy or how we process your data, contact:

Data Protection Officer

Alandale Group of Companies

Email: personnel@alandaleuk.com